

# Sample Report

## Projected Budget Period Salaries

Account **5-37088** DNA Sequencing Analysis  
 PI Name **Betty R. Lawson**  
 Current Budget Period **2/1/2015** **1/31/2016**

## Budget Period Salary Balance

Major Code	Description	\$ Budget	\$ Encumbered	\$ Expensed	\$ Balance
<b>Direct</b>					
1000	SALARIES	178,000.00	36,176.04	141,823.95	0.01
1800	FRINGE BENEFITS	37,150.00	8,222.95	28,927.05	0.00
2000	SUPPLIES	15,000.00	2,005.30	8,573.99	4,420.71
3000	COMMUNICATIONS	2,700.00	611.55	2,344.45	(256.00)
4000	TRAVEL	17,500.00	1,304.00	15,987.09	208.91
5000	CAPITAL EQUIPMENT	23,500.00		22,952.12	547.88
<b>Total</b>	<b>Direct</b>	<b>273,850.00</b>	<b>48,319.84</b>	<b>220,608.65</b>	<b>4,921.51</b>

## Direct Cost Balance

<b>Indirect</b>					
8000	INDIRECT COSTS	93,500.00	21,743.94	70,251.26	1,504.80
<b>Total</b>	<b>Indirect</b>	<b>93,500.00</b>	<b>21,743.94</b>	<b>70,251.26</b>	<b>1,504.80</b>

<b>Total for Account:</b>	<b>5-37088</b>	<b>367,350.00</b>	<b>70,063.78</b>	<b>290,859.91</b>	<b>6,426.31</b>
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## Total Balance

### Employee Salaries

Name	Salary	Total Salary	FTE	Title
Michael Campbell	12,240.00	37,240.00	0.329	Lab Research Specialist
Betty R. Lawson	34,000.00	104,000.00	0.327	Full Professor
Maria Ortega	28,750.00	50,750.00	0.567	Accounting Technician II
Wilson Russel	90,545.40	102,000.00	0.888	Research Professor
John Smith	11,000.00	60,000.00	0.183	Assistant Professor
James Thomas	5,500.00	75,350.00	0.073	Assistant Professor

## Employee Salary Information

IT Works' Accounting Software provides financial statements that include:

- Information organized for easy interpretation
- Transaction summaries from your institution's financial system
- Encumbrances of projected salaries, benefits, and indirect costs
- Employee salaries currently supported by the project

...all in an easy-to-read format!

