

Sample Report

Transaction Date **Accounting Month**

Account 5-37088 *DNA Sequencing Analysis*

Major Code 2000 **SUPPLIES**

TxDate	RecDate	Description	ID	Vendor	RT	Ref. # 1	Ref. # 2	P.O. #	\$ Budget	\$ Encumbered	\$ Expensed
7/1/14	12/31/14	BEGINNING BUDGET	0000	NONE	RES	5-37088	2011		15,000.00		
7/1/14	9/30/14	MANUALS	AOS	UNIVSTO	RES	030001011	1011				336.35
7/1/14	7/31/14	OVERNIGHT BLOOD SAMPLES	SITE	FX	RES	030001013	1013				17.50
7/1/14	7/31/14	OVERNIGHT BLOOD SAMPLES	FR	FX	RES	030001014	1014				36.00
7/1/14	7/31/14	WORKSTATION W/ MONITOR	SCE	DC	RES	030001031	1031				2,272.48
7/2/14	8/31/14	RETURN GEL ARRAY	SITE	UP	RES	030001021	1021				35.75
7/2/14	5/31/15	ELECTROBLOTTING TANK	SCS	FISH	RES	030001029	1029	P2365808		1,975.30	600.00
7/3/14	12/31/14	TONER CARTRIDGE	AOS	UNIVSTO	RES	030104897	1009				30.00
7/6/14	3/27/15	PENS	AOS	UNIVSTO	RES	030001010	1010				15.00
7/10/14	7/31/14	CDS TO WASHINGTON	AOS	FX	RES	030001017	1017	P0011178			19.50
7/11/14	9/30/14	OVERNIGHT	FR	FEDX	RES	030001020	1020				157.30
7/14/14	7/31/14	PACKAGE TO BERKELEY	SE	FX	RES	030001015	1015				175.25
7/14/14	8/31/14	OVERNIGHT LETTER	LR	UPS	RES	030001025	1025				120.00
7/15/14	7/31/14	FROZEN SAMPLES TO WATSON	FR	FX	RES	030001018	1018				87.50
7/16/14	8/31/14	FROZEN SAMPLES TO QUIZO	FR	FX	RES	030001019	1019				65.35
7/17/14	8/31/14	LETTER	EE	UPS	RES	030001023	1023				23.75
7/18/14	4/30/15	COPIER PAPER	COP	UNIVSTO	RES	030001012	1012	P0013956		30.00	45.50
7/23/14	7/31/14	SLIDES TO ROSS LABS	EE	FX	RES	030001016	1016				28.15
7/25/14	9/30/14	PRECAST GELS FOR DNA ANALYSIS	SCS	FISH	RES	030001028	1028	P0076492			1,450.00
7/28/14	1/31/15	OVERNIGHT PACKAGE	LIB	UPS	RES	030001026	1026				270.00
7/28/14	3/31/15	MICROPLATE WASHER & SUPPLIES	SCE	FISH	RES	030001030	1030	P2365839			1,760.22
7/31/14	8/31/14	PACKAGE	FR	UPS	RES	030001024	1024				125.80
9/15/14	3/31/15	COFFEE SUPPLIES	AOS	UNIVSTO	RES	030001167	3389				215.00
11/15/14	3/31/15	Fed Ex Charges		FEDX	RES	030001124	2013				180.50
3/13/15	3/31/15	TEST TUBES	SCS	FISH	RES	030001163	7302				137.62
4/15/15	4/30/15	COPIER TONER	COP	OD	RES	030001162	7801	P0092381			369.47
Total for Major Code 2000									15,000.00	2,005.30	8,573.99
Balance Available for Major Code 2000											4,420.71

User-Defined Codes

Unique GL Identifiers for Quick Reference

IT Works' Accounting software generates reports for reconciliation and compliance monitoring.

- Track detailed budget, encumbrance, and expense transactions
- Reconcile and verify purchases are allowable
- Incorporate user-defined codes for internal management needs
- Numerous sorting and grouping options available

...all formatted for quick and easy interpretation!

